

PR Account Executive Cover Letter

2071 Hilll PlainsLake Ralphburgh, NV 71709-3830

Dear Campbell Schneider,

Please consider me for the PR account executive opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for client service administration, including preparing client status and activity reports, attending meetings and conference calls, compiling media and competitor coverage, coordinating media outreach, scheduling and logistics.

Please consider my experience and qualifications for this position:

- Have experience of German-focused healthcare comms
- Equestrian and Cycling experience preferable, but not essential
- S/he will be able to perform well under pressure and be a team player
- Previous agency or consulting experience is highly preferred and will be prioritized
- Strong content creation skills – scientific background is helpful, but not essential
- A basic understanding of earned and social media and analyst/influencer relations
- An interest in technology and what is happening in the Pacific Northwest and beyond
- Eagerness to learn and be part of and contribute to a strong team

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Campbell Stanton