

PMO Lead Cover Letter

56347 Serina FallRoyalbury, RI 44909

Dear Sutton Senger,

I would like to submit my application for the PMO lead opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for specialist programme and project consultancy in areas such as business case, risk management or benefits realisation and perhaps even some short-term programme and project management input.

My experience is an excellent fit for the list of requirements in this job:

- Good command in Excel and Power PointRegulatory Affairs
- Team management experience with excellent collaboration skills
- Solid experience in IT business analysis & design (especially process and organisational analysis & design)
- Critical thinking and an analytical approach with an inherent passion for continual improvement
- Driven toward effective execution and implementation of all projects
- Open, enthusiastic attitude promoting confidence and credibility with peers, project team, sponsors and any other stakeholders
- Effective and confident in conflict resolution
- Analytical approach to identifying solution requirements

I really appreciate you taking the time to review my application for the position of PMO lead.

Sincerely,

Casey Okuneva