

PMO Lead Cover Letter

3093 Carter Mountain Rochelleport, WV 88138-2773

Dear Peyton Fadel,

In response to your job posting for PMO lead, I am including this letter and my resume for your review.

Previously, I was responsible for support to Programme and Project Managers, to sponsors and senior management in the management of the programme.

Please consider my experience and qualifications for this position:

- Come from a consulting background and have a strategic and commercial business mind
- Ideally forward thinking with experience working in a high and fast growth business
- Strong experience of reporting to steering committees
- CCAR program experience
- Strong experience in project delivery
- Solid theoretical understanding of project management demonstrated by a suitable certification
- Demonstrated leadership, coaching and team
- Requires expertise in general business processes execution

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Peyton Keeling