

# Planning Scheduling Analyst Cover Letter

7936 Laurel Coves East Chiquita, CO 96066-3464

**Dear Emerson Dare,**

In response to your job posting for planning scheduling analyst, I am including this letter and my resume for your review.

In the previous role, I was responsible for planning expertise and effective project planning resources for full project life cycle from tender to handover to SLS.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- General understanding of optimization concepts used in planning and scheduling
- Familiarity of planning and scheduling business processes
- Basic knowledge of coding in Python or other structured programming language
- Understanding of database structure and terminologies
- Mastery of Microsoft tools suite – Visio, PowerPoint, Excel
- Understanding of steel manufacturing
- One full cycle of software solution implementation (requirement gathering, solution design, configuration, testing and commissioning)
- Experience of BI Report development

**Thank you for considering me to become a member of your team.**

Sincerely,

Greer Lang