

# Planning Project Manager Cover Letter

9139 Stamm Spurs Newtonborough, CO 45199-2820

**Dear Emery Berge,**

Please consider me for the planning project manager opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for leadership and direction for construction and/or design services in support of Duke University Health System projects.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- SP-PMI, or PSP Certifications essential as it is viewed as a leadership quality to maintain professional certification
- Proficient in Primavera P6 software and Microsoft project
- Knowledge of California urban and natural resource issues, federal and state regulatory requirements and processes
- A record of leading successful environmental planning projects
- Successful record in business development
- Able to think critically and use good judgement
- Excellent use of MSP and P6
- Tertiary qualification in Project Management or related discipline, or equivalent experience leading a Project Management Office and portfolio management

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Haven Kihn