

Planning Project Manager Cover Letter

2737 Kshlerin SpursKiehnburgh, WY 46564

Dear Peyton Casper,

I am excited to be applying for the position of planning project manager. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for local leadership of infrastructure planning, modeling, identification of capital improvements, and distribution/collection system operational optimization technical capabilities within the Utility Planning practice area in support of the regional and area Utility Planning leads client development leads.

My experience is an excellent fit for the list of requirements in this job:

- Analytical Skills– Knowledge on Microsoft applications and other analytical applications
- Replenishment Systems – Strong knowledge of Evant Merchandise Planning Application
- Manage the day-to-day operational and tactical aspects of multiple or large scale projects
- Assist in the evaluation and redesign of practice offerings
- Oversee managers working on client engagements within practice
- Oversee accounting, costing and billing
- Support business development activities such as negotiating the contract
- Possess specialty or knowledge on DEEP Projects

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Drew Leffler