

Planner Cover Letter

75983 Kreiger Squares Danielburgh, NH 85093

Dear Ryan Reynolds,

I submit this application to express my sincere interest in the planner position.

Previously, I was responsible for development to Project Managers on the use of Microsoft Project for the development and maintenance of complex project and programme plans.

Please consider my experience and qualifications for this position:

- Experience of planning infrastructure projects preferably in the rail industry
- Experience of working with project management both internally and in the client organisation
- Primavera Planning expertise with knowledge and use of other planning tool such as MS Project
- Knowledge and awareness of project management methodologies, Prince 2
- Technical/Engineering background ideally with knowledge of the railway
- Technical planning expert to advanced Primavera level with knowledge and use of other planning tool such as MS Project
- Self-motivated with sound interpersonal and communication skills, coupled with an assertive style of behaviour
- Technical/Engineering/Business background ideally with knowledge of railway signalling

Thank you for your time and consideration.

Sincerely,

Shae Dooley