

Planner Cover Letter

934 Meryl TurnpikeLake Changside, AZ 09482-2085

Dear Zion O'Hara,

I would like to submit my application for the planner opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for thought leadership on emerging developer/ISV trends and potential areas of growth for the Office business.

Please consider my qualifications and experience:

- Addresses complex problems with general guidance
- Work plans and products are generally approved by team leader
- Past relevant experience
- Software experience including GIS
- Proficient with MRP, DRP and MPS systems, especially SAP and Rapid Response
- Have or in process of completing within the next 4 months, a BS or MS in Environmental Planning
- Self-initiative and a sense of ownership over tasks
- Capable of preparing programmes using of the project management software packages in use in the company Power-project, Microsoft Project, Primavera

Thank you for taking your time to review my application.

Sincerely,

Dakota Smitham