

Planner Cover Letter

52583 McGlynn Square North Holli, GA 23180

Dear Sam Macejkovic,

I am excited to be applying for the position of planner. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for data and information through daily/weekly/monthly reports utilizing SAP and Microsoft Office tools.

Please consider my qualifications and experience:

- Lean and sig sigma Knowledge
- An understanding of NEPA, other relevant state and federal environmental laws
- Viewed as a leader in technical aspects of community planning
- Is involved with professional organizations, preferably in a leadership role
- Demonstrated high level of competency in practice area, project management, and client service
- Interest in facilitating multi-disciplinary planning efforts that involve significant public engagement, urban design, land use planning, transportation planning and economic development strategies
- Works independently after collaborating with team leader
- Assists in supervising and coordinating work of supporting team members

I really appreciate you taking the time to review my application for the position of planner.

Sincerely,

Tatum Anderson