

# Planner, Materials Cover Letter

4203 Marion Parkways Gloverfort, VT 96730-3131

**Dear Baylor Von,**

Please consider me for the planner, materials opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for guidance in understanding of controller code and safety stock of inventory within SAP for MRP.

My experience is an excellent fit for the list of requirements in this job:

- Word, Excel, PowerPoint, Access, Outlook, JDE
- Enterprise Document Management (EDM) COL-DOCU & DOTE
- Energy PLM
- Working knowledge of plant equipment capabilities and familiarity with plant product line
- Working knowledge of freight tendering system
- Familiarity with the raw material supply process and the raw material requisitioning system
- Analyzes material requirements
- Manages work orders to ensure manufacturing has necessary work at all times, communicates on overtime requirements

**Thank you for taking your time to review my application.**

Sincerely,

Skyler Schuster