

# Physician Services Cover Letter

6212 Nicky GardensPort Daysiton, TN 63460-1896

**Dear Riley Stokes,**

I am excited to be applying for the position of physician services. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for expertise and guidance in interpreting policies, procedures, regulatory/governmental regulations and agency guidelines to assure compliance.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Proficiency in Microsoft Outlook, Excel, Word, and Visio preferred
- Knowledge and expertise of social media and physician job boards and platforms
- Extensive knowledge of ICD-10-CM and CPT-4 coding principles and guidelines, reimbursement systems, federal, state and payer-specific regulations and policies pertaining to documentation, coding and billing
- Excellent computer skill with strong demonstrated proficiency in word processing, spreadsheet, presentation and email applications
- Working knowledge of enterprise resource planning (ERP) and financial systems (e.g., SAP, Hyperion)
- Working knowledge of GAAP and SOX
- Working knowledge of healthcare industry preferred
- Experience in a fast-paced environment with changing priorities, tasks and client conditions

**Thank you for your time and consideration.**

Sincerely,

Justice Wuckert