

Physician Services Cover Letter

82848 Schultz StreamPort Easter, AZ 57631

Dear Greer Haley,

I would like to submit my application for the physician services opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for assistance in interpreting governmental regulations, agency guidelines and internal policies to assure compliance; Assists the organization in driving implementation.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Works with Legal Department to file bankruptcy notifications on payers
- Previous experience working in a healthcare setting or for a healthcare organization preferred
- In-depth knowledge of personal computers, including advanced level MS Excel and Word
- Requires outstanding communication skills both oral and written to communicate concepts, information, and content and answer questions
- Healthcare personnel experience preferred
- Demonstrate positive customer service orientation
- In-depth knowledge of personal computers, word processing and electronic spreadsheet software
- Advanced level Excel and Word, and beginning level Access are strongly preferred

Thank you for your time and consideration.

Sincerely,

Max Koepp