

Physician Services Cover Letter

9843 Kemmer Hill East Ludiefort, AL 57964-7021

Dear Max Daniel,

I am excited to be applying for the position of physician services. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for account management services of Hoag-sponsored third party entities that provide practice management support (billing, IT, HR, etc.).

Please consider my qualifications and experience:

- Track user errors and provide feedback to Managers in a professional manner
- Provide guidance, instruction or orientation to other (Level 1) team members and ensure that the necessary training and/or corrections are taking place
- Meet deadlines and perform other projects as assigned by managers
- Experienced using various billing software such as IDX, ADS, TES, BAR
- Knowledgeable regarding Interface, REG RUNS, Utilities, work files, edits, return tickets, and charge corrections
- Supervise Claim Edit Team for multiple clients
- Supervise daily activities
- Supervises all workflow processes to ensure appropriate turnaround time is met

Thank you for considering me to become a member of your team.

Sincerely,

Sutton Marvin