

Payroll Support Cover Letter

305 Bosco Mountain Madelaine furt, SD 25218

Dear River Huel,

In response to your job posting for payroll support, I am including this letter and my resume for your review.

Previously, I was responsible for guidance on the interpretations of policies and procedures and the use of the payroll system, employee self-service, and online forms; conduct payroll related training for employees and effectively communicate changes regarding the payroll system.

Please consider my experience and qualifications for this position:

- Previous leadership, management or mentoring experience considered an asset
- PCP/CPM designation
- Previous experience in payroll such as hours worked verifications
- Able to multi-task effectively and have a pro-active mindset
- Collaborative work ethic, this is a tight knit team of customer focus individuals
- Relevant education and/or relevant work experience in the industry preferred
- Should be familiar with Web Technologies with basic troubleshooting skills
- Requiring Agile experience and should be able to play the role of Business Analyst or Product Owner

Thank you for your time and consideration.

Sincerely,

Oakley Leannon