

# Payroll & Benefits Cover Letter

250 Morar Route New Iluminada, MT 41655-3809

**Dear Casey King,**

I submit this application to express my sincere interest in the payroll & benefits position.

In the previous role, I was responsible for input and suggests appropriate changes to system-wide payroll policies and procedures aimed at ensuring compliance with government regulations and applicable federal and/or state wage & hour laws, as well as to further standardization of pay practices whenever and wherever possible and appropriate.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Strong communication verbal and written skills, problem solving and analytical skills
- Strong computer skills, including significant experience with Excel, Word and Outlook
- Fluent in Japanese/Korean/Bahasa/Thai/Vietnamese and English, Mandarin
- An aptitude and passion for systems, processes and people
- CPP or equivalent preferred
- Bi-Lingual English/Hindi or English/Bengali helpful
- Competence of ERISA Benefits and compliance
- Demonstrated Team building skill

**Thank you for taking your time to review my application.**

Sincerely,

Reese Rosenbaum