

Payroll & Benefits Cover Letter

993 Conroy Plaza Williamsfurt, WI 81390

Dear Max Friesen,

I would like to submit my application for the payroll & benefits opening. Please accept this letter and the attached resume.

Previously, I was responsible for assistance as needed to the tax provider in responding to Federal, State and local jurisdiction queries.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Previous exposure to US payroll an asset
- Experience working with international assignees and shadow payrolls an asset
- General knowledge of budget preparation and the sources of favorable and unfavorable variances
- Knowledge of generally accepted accounting principles and governmental accounting
- Knowledge of State and Federal Labor and Tax Laws
- Knowledge of garnishment deductions and processes
- Demonstrable experience using KRONOS Timekeeping System, CIPPS payroll system
- Previous accounting and payroll management experience for a large employer is preferred

Thank you for taking your time to review my application.

Sincerely,

Reese Balistreri