

Payroll Accountant Cover Letter

684 Rosalina RadialEast Cherlyn, OR 89474-5559

Dear Brooklyn Denesik,

I would like to submit my application for the payroll accountant opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for subject matter expertise for payroll processes and respond to all kind of payroll queries escalated from GBS HR and/or employees with regard to payroll, Mobility and Equity processes.

My experience is an excellent fit for the list of requirements in this job:

- Previous experience reviewing payroll inputs/outputs for errors and finding resolutions both internally and with customers
- Represent the organization with positive behaviors
- Demonstrated expertise in PC-based software, especially spreadsheets
- Deliver strong customer service to all customers
- Experience in financial accounting/reporting/controlling is an advantage, but fresh graduates are welcome as well
- Self-starter with full cycle payroll experience in a lead role
- A team player with good communication and interpersonal skills
- Meticulous, attentive to details and well-organized

Thank you for taking your time to review my application.

Sincerely,

Royal Schneider