

# Payroll Accountant Cover Letter

4312 Schuster ViewsMeredithside, MS 17689-4135

**Dear Shiloh Dicki,**

I am excited to be applying for the position of payroll accountant. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for internal and external customer support, including ongoing employee support to the payroll and time keeping systems;.

Please consider my qualifications and experience:

- Intermediate computer skills including electronic mail, record keeping, routine database activity, word processing, spreadsheet, graphics
- Payroll administration experience in Manufacturing
- Basic knowledge of HR/Payroll procedures
- Basic knowledge of the Labor legislation
- Intermediate or upper knowledge of English
- Fluency in Ukrainian and Russian
- Fast-learning and result-orienting
- Payroll tax knowledge

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Onyx Kuphal