

Patient Services Manager Cover Letter

40199 Boyle RouteDomenicland, IL 51188-2194

Dear Denver Armstrong,

I would like to submit my application for the patient services manager opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for exceptional customer service to patients and families by facilitating business processes that result in the management of efficient patient flow.

Please consider my experience and qualifications for this position:

- Strong presence in the Southeast campus community
- Comfortable with patients and family members
- Strong focus on customer service excellence
- Collaborative approach with hospital constituents
- Develop and motivate team to meet and exceed program compliance and targets
- Work closely with the department managers, on quality improvement initiatives
- Act as the liaison between the dietitians, nurse managers, Food managers and other ancillary staff
- Analytical, planning mindset and capabilities

I really appreciate you taking the time to review my application for the position of patient services manager.

Sincerely,

Stevie Klocko