

Patient Services Associate Cover Letter

3757 Rodriguez CampRodriguezview, MO 99755-4604

Dear Bellamy Hayes,

I am excited to be applying for the position of patient services associate. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for subject matter expertise related to compliance with University, state, and federal requirements, including taxes, procurement policies, gift acceptance, University budget restrictions, administrative policies, and other areas related to department finances.

My experience is an excellent fit for the list of requirements in this job:

- Professional communication with patients, peers, and clinical staff
- Proficiency in EPIC
- OB/GYN clinical experience preferred
- Knowledge of front end systems (MiChart, Cadence, Resolute, Web Denis, M-Connect, I/Observer)
- Knowledge of front end processes (Check-in, Check-out, Scheduling)
- Proven financial counseling experience for health care patients, including patient payment plans and financial aid assistance
- A strong professional and positive image when interacting with patients, faculty, and staff
- High school diploma or equivalent combinatoin of education and experience

Thank you for considering me to become a member of your team.

Sincerely,

Armani Kuvalis