

# Patient Accounts Cover Letter

75956 Tangela DivideLake Oleviaport, OH 24049-2287

**Dear Greer Stiedemann,**

I would like to submit my application for the patient accounts opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for on-going detailed assessments of insurance payer trends, providing solutions for credentialing, rejected and denied claims.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Maintain high standards of professional conduct
- Oversee some financial activities or department or unit
- Acts as Staff Assistant to Manager and Director
- Participates in the interviewing process for selection of new employees
- Administers verbal and written warnings in order to execute disciplinary action
- Directs staff in daily assignments and work schedules
- Determines performance standards, (e.g., quantity, quality)
- Prepares periodic performance evaluations of staff and counsels employees on same

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Dallas Muller