

# Patient Accounts Cover Letter

310 Wyman PortsPort Shilohton, UT 63194

**Dear Alexis Buckridge,**

In response to your job posting for patient accounts, I am including this letter and my resume for your review.

In my previous role, I was responsible for qA on EFT and remittance schedules to ensure adherence to contracts, Federal and State laws, while optimizing ESI working capital.

My experience is an excellent fit for the list of requirements in this job:

- Familiarity with payer reimbursement procedures
- As appropriate, knowledge of workers compensation regulations, claim form filing for various third party payers
- Requires excellent communication skill (verbal and written) in order to direct and influence personnel both internal and external to Partners
- Prior training or knowledge of medical terminology
- A commitment to customer service and satisfaction
- Accounts Receivable and collections experience
- CPT and ICD9 coding, standard insurance billing practices and knowledge of medical terminology
- Knowledge of state and federal billing requirements and payer contracts

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Campbell Ratke