

Patient Accounts Rep Cover Letter

4256 Nia Turnpike Port Roseanne, NC 81933-8838

Dear Brooklyn Hammes,

I submit this application to express my sincere interest in the patient accounts rep position.

In the previous role, I was responsible for technical assistance to employees, Vendors, Department Heads to ensure compliance with agency laws, rules, and regulations.

My experience is an excellent fit for the list of requirements in this job:

- Expert knowledge of billing regulations for payers
- Excellent customer service oriented attitude/behavior
- Excellent computer skills which include Word, Excel, keyboarding skills and 10-key
- Experience in credits/refunds preferred
- Experience in cash/reconciliation preferred
- Knowledge of DRG schemes, Managed Care contracts, ICD9 and ICD10 to ensure accurate reimbursement along with APC rates
- Accounting experience preferred and/or experience reviewing overpayments
- Excellent communication and service excellence skills

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Finley Jenkins