

Patient Access Manager Cover Letter

86571 Cronin ExtensionsYuriburgh, WV 94798-0114

Dear Armani Rodriguez,

I am excited to be applying for the position of patient access manager. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for support to other areas of Patient Access in case of call outs or inadequate staffing such as Pre-Registration, Scheduling, and Pre-admission scheduling system wide, ER registration.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Actively manages the execution of goals through regular coaching and mentoring
- Provides strong on-site leadership and serves as a role model to cultivate successes and leverage individuals to produce greater success as continuous improvement opportunities
- Balances multiple and often times conflicting priorities to achieve internal and external customer satisfaction while maintaining accuracy and compliance
- Elevates trends, significant findings and/or changes in the external environment (regulatory/reimbursement changes, payer practices,) as necessary to senior management and actively participates in understanding root cause and actions to drive resolution / improve authorization success rates
- Provides input in the development and execution of reimbursement strategies by partnering with the Healthcare Economics therapy leaders
- Participates in assigned cross-departmental meetings and conference calls for the purpose of providing input and guidance regarding market dynamics and issues needing focus, attention and action
- Supports all Company initiatives as identified by management and in support of Compliance / Privacy requirements

Thank you for considering me to become a member of your team.

Sincerely,

Spencer Lynch