

Parts Manager Cover Letter

3967 Becker Knoll East Candemouth, ME 48491-6258

Dear Reese Glover,

Please consider me for the parts manager opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for shop personnel with drawings, breakdowns, IOM's, inspection checklist, and customer complaints or symptoms of equipment for repair.

My experience is an excellent fit for the list of requirements in this job:

- BS/BA in business related field, preferred
- Previous experience/knowledge of aviation parts is preferred
- Shows solid understanding of refurbishment process and opportunities in the wind business
- Experience in dealership operations, material handling equipment, planning skills and project management
- Experience with budget preparation and administration
- Previous supervisory experience including providing training and performance management
- Strong computer skills including MRP experience and strong Excel skills
- Automotive industry experience strongly preferred (particularly in Parts, Warranty, or Service)

Thank you for taking your time to review my application.

Sincerely,

Max Abshire