

Parking Supervisor Cover Letter

6684 Cassin HarborMcGlynn town, CO 59126

Dear Phoenix Bogan,

I am excited to be applying for the position of parking supervisor. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for demonstrated competence in the use of a computer and Microsoft Office software.

Please consider my experience and qualifications for this position:

- Knowledge of parking lot and structure design, construction and repair or comparable relevant knowledge is desirable
- Visitor operations
- Experience in the higher education environment
- General knowledge of computer applications and systems
- Exercise good judgment, training knowledge and common sense in assessing all situations
- PC skills to include Microsoft Access and Excel
- Prior experience handling cash transactions, money and balancing a cash fund
- Physical requirements include lifting/carrying up to 50 pounds

Thank you for your time and consideration.

Sincerely,

Dylan Schmidt