

Parking Supervisor Cover Letter

31502 Sporer MissionWest Carmen, NC 93281

Dear Skyler Cassin,

In response to your job posting for parking supervisor, I am including this letter and my resume for your review.

Previously, I was responsible for information on parking procedures and/or policies quickly and accurately to avoid traffic back up.

Please consider my experience and qualifications for this position:

- Parking Operations experience
- Basic computer skills operating in a Windows environment
- Experience supervising in an office environment and handling escalated customer service problems
- Proficiency with computers and office-related systems
- Strong technical experience or background •Experience working in a College or University parking or transportation department
- Knowledge of basic bookkeeping and cash handling principles
- Capable of communicating and expressing ideas clearly and concisely, in both writing and oral formats
- Valid CA driver license in good standing

Thank you for considering me to become a member of your team.

Sincerely,

Frankie Keebler