

# Parking Supervisor Cover Letter

659 Modesto PortsEast Taneka, AL 22452-9869

**Dear Sutton Mills,**

I am excited to be applying for the position of parking supervisor. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for traffic and parking control for campus events.

My experience is an excellent fit for the list of requirements in this job:

- Working knowledge of parking operations, policies and procedures
- Supervisory skills to include organization, scheduling, assigning work and ensuring quality standards are met
- Interpersonal skills to effectively resolve difficult customer complaint problems and issues
- Skills to train staff in carrying out proper parking procedures and enforcements
- Skills to effectively select and evaluate staff, and to appropriately handle disciplinary issues
- Knowledge of principles and practices of employee supervision, including selection, training, work evaluation and discipline
- Knowledge of safe work methods and regulations pertaining to the work including driving habits
- Knowledge of the tools, materials, techniques and equipment used to carry out parking maintenance work

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Brooklyn Crist