

# Operations Team Leader Cover Letter

777 Romaguera Village  
Laurenland, IN 91607-6501

**Dear Rowan Gerhold,**

Please consider me for the operations team leader opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for critical input to, and participate in, gas value chain meetings and decisions relating to gas contracts.

My experience is an excellent fit for the list of requirements in this job:

- Periodically update location senior management with regards to any changes in policy, procedures and other relevant information
- Operational knowledge of the process for bonding/debonding etc
- Ensure bond registers, licenses etc are upto date
- Reconcile accounts and ensure there are no outstanding invoices
- Ensure invoices are received in timely manner and challenges if any are highlighted to the senior management
- Working knowledge of production and process equipment, preferably in a processing industry such as food, chemicals or pharmaceuticals
- Minimum 12 months in the role before being eligible to apply for this role
- Should not be on any active level of counselling at the time of application

**Thank you for considering me to become a member of your team.**

Sincerely,

Greer Price