

Operations Team Leader Cover Letter

4715 Cartwright Drives Bashirianstad, NJ 82690-7231

Dear Skyler Botsford,

I would like to submit my application for the operations team leader opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for prompt, courteous and efficient services to the organization's internal and external customers with precision and accuracy adhering to all procedures and practices established by management and make sure Customer Service Representative (CSR) staff follows established guidelines.

Please consider my qualifications and experience:

- Familiarity with the petrochemical or vegetable oil trades and/or European Inland tanker market
- The incumbent should have minimum G2L2 in last performance cycle
- The incumbent should be comfortable working in shift environment (rotational shift)
- Should not be on any form of counseling or action plan
- Provide guidance, coaching, development and leadership – Day to day management of Team
- Monitoring Operational processes and Internal controls
- Change Management – To drive Process/Technology changes
- Work Flow planning – To create/manage efficient and sustainable production plan

I really appreciate you taking the time to review my application for the position of operations team leader.

Sincerely,

Tyler White