

Operations Team Lead Cover Letter

7989 Padberg Course West Andrewmouth, MI 69692-0544

Dear Reese Bruen,

Please consider me for the operations team lead opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for regular updates to management and process owners on end to end testing process.

Please consider my qualifications and experience:

- ITIL foundation level qualified
- Proficient in the use of Microsoft Office products to Intermediate Level
- Excellent interpersonal, communication and presentation skills with strong customer focus
- Post-secondary or College education or equivalent work experience
- Solid analytical skills & attention to details
- Strong interpersonal skills and solid communication skills (verbal and written)
- Proven track record in managing business/process/team improvement initiatives that improve revenue, reduce cost, reduce turnaround time and/or improve end customer experience
- Effective phone and written communication skills

Thank you for your time and consideration.

Sincerely,

Cameron Raynor