

# Operations Planning Analyst Cover Letter

45659 Lewis Terrace South Kimview, OR 49076-1284

**Dear Briar Rice,**

In response to your job posting for operations planning analyst, I am including this letter and my resume for your review.

In the previous role, I was responsible for overall support to departments with data collection & analysis, process mapping, root cause problem solving and solution design.

Please consider my qualifications and experience:

- Tertiary level education in business, Finance IT or economics
- Strong client services experience and client focus is essential
- Exceptional analytical, investigative and problem solving skills
- Excellent analytical thinking, technical analysis, investigative and data manipulation skills
- Intermediate use and report development in Power BI
- Some college in field of business preferred
- Understanding of current Maintenance processes including scheduling and deferral process
- In-Depth knowledge of GPM and all applicable manuals

**Thank you for taking your time to review my application.**

Sincerely,

Bellamy Funk