## **Operations Advisor Cover Letter**

56704 Anette RampWest Faustinoville, MD 05392-3503

## Dear Frankie Durgan,

In response to your job posting for operations advisor, I am including this letter and my resume for your review.

In my previous role, I was responsible for functional) support to GE businesses for interface design (between TPS system and client ERP systems) and design of related AP processes.

My experience is an excellent fit for the list of requirements in this job:

- Established professional reputation and network
- Experience with contract settlements, CAISO electricity markets including settlements experience with MRTU market design and charge codes, energy, capacity, emissions, and/or Master Agreements (WSPP, EEI, NAESB, ISDA, Broker)
- Advanced proficiency in Microsoft Word, Excel, PowerPoint, and Access
- Experience analyzing complex financial, regulatory, and/or business problems
- Proficient skills in any programming language and databases such as MS Access, Oracle, and VBA programming
- Experience with financial and/or quantitative analyses
- Self-starter with strong attention to detail and analytical skills with a continuous improvement mindset
- Knowledge and understanding of current processes and procedures in Field Logistics

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

**Briar Wintheiser**