

# Operations Advisor Cover Letter

67626 Wiegand TrailLake Donnell, NC 80388

**Dear Azariah Koepp,**

In response to your job posting for operations advisor, I am including this letter and my resume for your review.

In the previous role, I was responsible for input into and support the design of the overall IT strategy and enterprise architecture artefacts across the architecture community.

Please consider my qualifications and experience:

- Current Top Secret/Specialized Compartmented Information Security Clearance
- Multiple tours at various operational levels that include a mix of direct combat, operational planning, training development and Ops-Intel fusion
- Advanced proficiency with individual weapons (M4 and M9 minimum), expeditionary communications, trauma and wilderness medical care, and personnel recovery
- Bilingual - proficient in verbal and written communications in English and French would be considered an asset
- Certificate in Adult or Continuing Education, other Professional Certifications or related skill set considered an asset
- Experience with the administration and use of learning management systems
- Able to solve problems by applying standard procedures, modifications of standard procedures, or using methods developed in previous assignment
- Knowledge and experience in all aspects of the plan, do, check, act process as it relates to management systems considered an asset

**Thank you for your time and consideration.**

Sincerely,

Peyton Dach