

Operational Auditor Cover Letter

4989 Ziemann MillLake Isidro, NM 79017-1929

Dear Gray Doyle,

In response to your job posting for operational auditor, I am including this letter and my resume for your review.

In the previous role, I was responsible for exposure to sophisticated information systems audit techniques, network security, technology infrastructure, software development, project management, or a related field for which Internal Audit has a need.

My experience is an excellent fit for the list of requirements in this job:

- Analytical, accounting, financial reporting, internal control, risk assessment and report writing skills
- In possession of relevant professional certification or committed to obtaining such certification (i.e., CIA, CPA)
- Sarbanes-Oxley Act controls evaluation and testing experience is preferred
- Corporate internal auditing or a manufacturing environment working with SOX processes preferred
- Experience designing, documenting, and testing SOX/404 systems/compliance
- Open to relocation since most progressive career opportunities involve spending time at a plant
- Working knowledge of COSO, theory and practice of internal controls, and protection of company assets
- Advanced knowledge and skill set on Microsoft Office products

Thank you for taking your time to review my application.

Sincerely,

Tatum Lakin