

Operational Accounting Cover Letter

211 Emmerich LightsRanahaven, MA 63097

Dear Dakota Wuckert,

In response to your job posting for operational accounting, I am including this letter and my resume for your review.

In the previous role, I was responsible for information and assistance to management, employees, regulatory agencies, auditors, vendors, and others relative to accounting processes, revenue reports, invoices, imbalances, forecasts, policies, procedures, etc.

Please consider my experience and qualifications for this position:

- Mobility to travel in and around office facilities and to other company locations
- Work with India back office for book keeping and reporting per IGAAP and US GAAP and give all operational support to the audit teams
- Effective communication, team working, interpersonal and organizational skills
- Participate in the improvement of the governance over the General Ledger maintenance
- Participate in the definition and the publishing of the data model standards, including the purpose and scope of each field in the account coding block
- Maintain all accounting static in the General ledger and IHC reporting layer
- Coordinate monthly high level committees to report KPIs on all new static items
- Experience with US Gaap accounting standards

Thank you for your time and consideration.

Sincerely,

Sam Hirthe