

Operation Support Cover Letter

952 Jerry CanyonAuerport, SC 47631-7338

Dear Armani Windler,

I submit this application to express my sincere interest in the operation support position.

In my previous role, I was responsible for continuous CAD training and CAD support to the technical personnel within the ME technical function.

Please consider my experience and qualifications for this position:

- Print documetation and supports(invoices-PO-SAT Validations-sealed invoices)
- Add the IR and PO to invoices
- Confirm internal and external contacts
- Request from client the validation of documents
- Request and deposit checks
- Meetings with the BU and CBS
- Require signatures and approvals for bank documents,Factoraje
- Safeguarding support documents

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Riley Walter