

# Old Navy Cover Letter

386 Hartmann Viaduct East Princessfort, OH 97180-3447

**Dear Sutton Stanton,**

Please consider me for the old navy opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for risk management as demonstrated by identifying risk drivers, dependencies, root causes, and developing risk mitigation/consequence management strategies throughout the program total lifecycle.

Please consider my experience and qualifications for this position:

- Maximize yield through allocation strategies that supports both pre-season and in season plans
- Lead pre/in-season inventory strategies to provide frequent assessments and revised recommendations to cross functional team and leadership
- Actively participate in the brand hindsight by providing quantitative financial improvements
- Provide direction to the allocation team to ensure that marketed events and commercial plans are proactively set for success, communicate any risk to the broader leadership team to offset any risk
- Extremely polished presentation skills internally to teams and outwardly to clients
- Demonstrates leadership in attitude, thought process, and strategy
- Develop and adjust an overarching message platform, communications architecture and cadence
- Manage daily workflow of executive, including scheduling appointments, maintaining calendar, telephone, department and group meetings, expense reports, files, travel plans

**Thank you for considering me to become a member of your team.**

Sincerely,

