

Office Nurse Cover Letter

305 Deangelo MeadowMaplechester, MA 96815

Dear Lennon Rau,

I submit this application to express my sincere interest in the office nurse position.

In my previous role, I was responsible for knowledge of the healthcare issues affecting abused or neglected children.

Please consider my experience and qualifications for this position:

- Experience working with children who have complex medical conditions
- Working knowledge of issues regarding domestic violence, substance abuse and mental health and how these issues affect children and families
- Training or work experience in child welfare
- Experience with MS Excel spreadsheet preferred
- May require some regional travel
- Previous lead or supervisory experience in a clinical setting (preferred)
- Overall knowledge of Medicaid standards and regulations
- Previous experience in utilization management, discharge planning, prior authorization, and/or clinical intake experience

Thank you for considering me to become a member of your team.

Sincerely,

Sutton Kohler