

# Nurse Recruiter Cover Letter

4316 Jody Run South Vicentefort, VA 43879

**Dear Peyton Swaniawski,**

I am excited to be applying for the position of nurse recruiter. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for insight and support to gain operational efficiencies and practices that drive strong performance across all recruitment-related metrics including Time to Fill, Quality of Hire, Cost Per Hire and Source effectiveness.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Strong skills in HR information system
- Full cycle recruitment experience preferred
- Proficient knowledge using social media sites, job boards and sourcing
- Have excellent internal and external customer service skills
- Possess attention to detail and extremely organized to handle multiple things at one time
- Proficient in computer skills including Microsoft Office, Word, Excel and Outlook
- Participation in an HR professional organization preferred
- Social media savvy, especially as pertains to sourcing of talent

**Thank you for considering me to become a member of your team.**

Sincerely,

Sawyer Green