

# Nurse Recruiter Cover Letter

4779 Neville MountPort Ivan, TN 58862

**Dear Blake Schmitt,**

I would like to submit my application for the nurse recruiter opening. Please accept this letter and the attached resume.

Previously, I was responsible for data analysis and best practices on active diverse candidate pipeline, such as source, interview success rate and which businesses are most successful in hiring.

Please consider my qualifications and experience:

- Strong customer service focus and commitment to continuous improvement
- Initiative to invest in personal and professional growth
- Knowledge of Recruitment Programs and Procedures including applicant sourcing, background checks and on-boarding
- Knowledge of Employee Relations and Performance Evaluation
- Knowledge of Employee Benefits and Compensation
- Knowledge of HR training and development
- Knowledge of JCAHO and other licensing agency HR requirements
- Strong skills in verbal and written communication, conflict resolution, data analysis, project management, time management, and administrative process

**I really appreciate you taking the time to review my application for the position of nurse recruiter.**

Sincerely,

Jordan Bruen