

Nurse Recruiter Cover Letter

6631 Marquardt RueFaymouth, IA 00838

Dear River Homenick,

I am excited to be applying for the position of nurse recruiter. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for advice and assist hiring leaders, employees, industry peers and others regarding staffing and recruiting processes, employee benefits, available employment alternatives and interpreting policies.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Actively licensed as an RN in Maine or eligible to obtain
- Previous healthcare recruiting experience, preferred
- Prior clinical nursing experience is highly preferred
- Proven and progressive recruiting experience with a significant focus on assessing talent and proactively building talent pipelines for critical roles is highly preferred
- Nurse Recruiter recognizes and promotes professional nursing practice throughout all levels and grades of Nursing
- Provides leadership in leading, organizing and managing retention and recruitment activities and programming
- Duties will include, but are not limited to, reviewing applicants and checking references, conducting interviews, assisting applicants with appointments, working closely with the HR/Staffing Specialist/Assistant and collaborating with managers to develop, implement and evaluate goals and objectives for the Recruitment Program
- Collaborates with all Services throughout VA Maine who employ nurses and Human Resources Management Service to recruit and hire all levels of nursing staff throughout the facility including providing input in development of functional statements, screening, interviewing, and assisting as directed in

Thank you for considering me to become a member of your team.

Sincerely,

Casey Murphy