

# NPI Project Manager Cover Letter

4352 Hirthe MillsLake Pearlene, NC 65086

**Dear Onyx Hyatt,**

I am excited to be applying for the position of NPI project manager. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for insight to market dynamics (geographic sourcing opportunities, Government requirements, tax advantages in foreign countries) and insure medical device industry trends for Contract Manufacturing are shared internally.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Develop and maintain detailed plans and schedules for all tasks owned by Manufacturing/Operations
- Perform manufacturing process design reviews and risk assessments
- Prepare reports and conduct reviews for Manufacturing/Operations readiness
- Prepare written work instructions and manufacturing product documentation
- Implement developmental outputs into product infrastructure, manufacturing process, documentation and procedures
- Direct extended team activities
- Manage multiple projects using project management best practices
- Manage communication and deliverables of cross-site/external site projects

**Thank you for considering me to become a member of your team.**

Sincerely,

Onyx Stroman