

# Monitoring & Evaluation Cover Letter

821 Swift Crescent  
Larkintown, AR 33373

**Dear Sawyer Carroll,**

I am excited to be applying for the position of monitoring & evaluation. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for technical guidance on design, development and implementation of the project M&E strategy, build capacity in country to develop, manage and operationalize M&E systems and plans that are aligned to program strategy, and permit quality reporting on a global level.

My experience is an excellent fit for the list of requirements in this job:

- Interest in and/or experience with primary-data collection
- Experience with qualitative analysis and software, including AtlasTi
- Experience in evaluation, particularly of international development projects
- Experience in the criminal justice system, US and/or internationally
- Project and resource management Develop and manage activity work plans, develop and manage activity budgets, manage subcontractors and consultants, develop scopes of work
- Prior experience working in the region
- Experience leading change management initiatives, including working with leadership and unit leads to develop and/or revise organizational-level measurement systems
- Experience using frameworks to design programs, and experience working with stakeholders to define requirements and design systems and processes to collect and analyze data to measure progress against plans

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Gray Weber