

# Mini Bar Attendant Cover Letter

779 Homenick Haven South Elsy, SD 21519

**Dear Robin Ortiz,**

I would like to submit my application for the mini bar attendant opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for a professional image at all times through appearance and dress.

Please consider my experience and qualifications for this position:

- Check and keep track of the items that will be expired in one month
- Make sure that mini bar is cleaned and free of dust
- Clean refrigerator once every 3 months
- Wipe down the top of the fridge and both sides to make sure it's free of dust
- Clean mini-bar snack tray once every 2 months
- Check the temperature of the refrigerator to make sure it's working properly
- Restocking/Inventory of refreshment center inventory
- Accurately charging of guest folios

**Thank you for taking your time to review my application.**

Sincerely,

Marion Kertzmann