

Middle School Cover Letter

3631 Boyer PlainYasukoside, CA 00106

Dear Brooklyn Hirthe,

In response to your job posting for middle school, I am including this letter and my resume for your review.

In the previous role, I was responsible for leadership related to overall academic and pedagogical quality of programs in the school academic planning; curriculum review and development; professional accreditation; program outreach associates; grants, institutes and conferences; and admissions standards.

Please consider my experience and qualifications for this position:

- Previous working knowledge of capital campaigns preferred
- Demonstrated record of getting out of the office and build external relationships
- Be organized and exhibit "follow through" on tasks and goals
- Display a positive attitude, concern for others our community
- Demonstrate presence and be a good listener
- Evidence of strong relationships with families
- Unquestioned integrity and commitment to KIPP Baltimore's mission and growth
- Strong judgment and decision-maker

Thank you for taking your time to review my application.

Sincerely,

Sawyer Hermann