

# Middle School Cover Letter

18162 Eusebia SpringLabadiemouth, MT 06838

**Dear Lennon Gleichner,**

In response to your job posting for middle school, I am including this letter and my resume for your review.

Previously, I was responsible for leadership to ensure that the curriculum is developed by the faculty and regularly reviewed to ensure integrity, rigor, and currency; ensures that accreditation standards and criteria are used as they relate to curriculum.

Please consider my qualifications and experience:

- Expertise in the Middle school grades in life, physical, earth and space science and engineering
- Understanding of Next Generation Science Standards (NGSS) and recent science education research and best practices
- Knowledge of Multi-Tiered Systems of Supports
- General knowledge of database administration, information management, and industry-standard computer software suites
- Passionate, high-energy, adaptable, and a strong commitment for the mission of Marian Middle School
- Experience with Raiser's Edge database preferred
- Exceptional organizational writing and communication skills
- Strong interpersonal skills and confidence to interact with varied constituencies

**I really appreciate you taking the time to review my application for the position of middle school.**

Sincerely,

Baylor Monahan