

# Medical Office Specialist Cover Letter

472 Adolfo TrackHoweview, CA 33881-0256

**Dear Baylor McKenzie,**

I submit this application to express my sincere interest in the medical office specialist position.

In the previous role, I was responsible for consultation to educators for specific elements of education programs such as program curriculum, participant materials, presentation methods, AV support, and required program follow-up.

My experience is an excellent fit for the list of requirements in this job:

- Assist in inputting daily PT charges and batching
- Cooperate with the billing department when PT documentation is requested

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Rowan Schmitt