

Marketing Administrator Cover Letter

2902 Leuschke PlainDaraview, WV 04666-1016

Dear Onyx Stokes,

In response to your job posting for marketing administrator, I am including this letter and my resume for your review.

In my previous role, I was responsible for support to our Small Business and Partner Channels, working with stakeholders on reporting and analytical requests using SQL, Excel or other software applications.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Excellent written and verbal communication skills both via the telephone and face to face
- Practical knowledge of Microsoft Word and Excel
- Minimum of 6 months digital marketing experience preferred
- Experience working with companies that specialize in Telecommunication or Digital or FMCG industries
- Possess expert knowledge of industry-standard research techniques and software
- Experience with event management software, such as etouches, preferred
- Advanced skills in all Microsoft Office Suite applications
- Demonstrate experience utilizing all aspects of Workfront configuration and technical/functional capabilities

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Robin Wolf