

# Manager, Project Management Office Cover Letter

820 Kiesha RunGayburgh, FL 80528-2046

**Dear Baylor Daugherty,**

I submit this application to express my sincere interest in the manager, project management office position.

In my previous role, I was responsible for subject matter expertise in areas (including, but not limited to) of: project management, project scope definition, risk identification/mitigation, issue tracking, escalation and resolution, use of project delivery methodologies (including SCALE Agile, waterfall, etc.), resource allocation, facilitation, project intervention, change control, knowledge transfer and other areas of expertise based on professional knowledge and background.

Please consider my qualifications and experience:

- Project Management Profession (PMP) certification or Lean six Sigma green belt or above preferred
- Strong business acumen across all AGS products
- Strong executive presences to interact and manage projects aligned to VP executive sponsors
- Knowledge of organizational change management principles
- PMP certification, Master's Certification (GWU/ESI or equivalent) preferred
- Demonstrated leadership and experience in leading indirect teams
- Exercise discretion and independence when applying professional expertise
- Develop integrated project plans to achieve approved scope within set budget and schedule

**I really appreciate you taking the time to review my application for the position of manager, project management office.**

Sincerely,

Reese Stroman